

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD

MEETING MINUTES

June 28, 2024

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & in the Mayo-Underwood 259SW on June 28, 2024.

MEMBERS PRESENT

Kirsti Singer
Jennifer Tucker
Nicole Newsom
Jennifer Pollard
Jonathan Keefe

DPL STAFF

April Alsabrook, Administrative II Section supervisor
Niki Sharp Board Administrator
Daniel Leffel, Board Counsel
Kristin Lawson Commissioner

MEMBERS ABSENT

Jessika Vance Morgan

GUEST

None

CALL TO ORDER

Board Chair Kirsti Singer called the meeting to order at 10:07 a.m.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the April 26, 2024 board meeting. A motion was made by Jonathan Keefe to approve the meeting minutes, Jennifer Pollard seconded the motion and the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statements for the months of April and May 2024 with no additional questions.

DPL REPORT

Introduced April Alsabrook as new board supervisor. Discussed that DPL will be fully staffed in August. Discussed that the board vacancies not being filled and working closely with boards and commission to filling those spots.

LEGAL COUNSEL

No updates.

OLD BUSINESS

No updates

NEW BUSINESS

Jonathan Keefe discussed being hopeful that they might soon have a representative from Kiaba join the meetings. Discussed the delegation of newsletter to Jonathan Keefe and Nicole Newsome. Nicole Newsome has the template to forward to Jonathan Keefe. Jennifer Pollard discussed that CEU's need to make sure they fall in a more current status. Kirsti discussed making a graph of all the changes within ABA license for next board meeting.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (704) active licenses: (668) active behavior analysts; (21) active assistant behavior analysts with two (0) being Active-Active Not Eligible to Practice; (11) active licensed temporary behavior analysts with two (4) being Active-Active Not Eligible to Practice, (4) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

CT- letter/email to notify of noncompliance.

EC- Complaint

Jennifer Pollard made a motion and Jonathan Keefe seconded the motion.

APPLICATIONS COMMITTEE REPORT

The application committee reviewed 19 applications and 0 deferred. The application committee made motion to approve the applications committee's recommendations, Jennifer Tucker seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

Not sufficient time and will be more in depth next month.

TRAVEL & PER DIEM

None

NEXT MEETING

The next scheduled board will take place on Friday, July 26, 2024, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Tucker made a motion to adjourn at 10:54 a.m. having no further items of discussion. Jonathan Keefe seconded the motion and the motion carried.

Kirsti Singer